

**Bedford Free Public Library  
Library Trustees Minutes  
Tuesday, January 11th, 2022  
7:00 PM • Online Meeting via Zoom**

Chair Mike Pulizzi called the meeting to order at 7:06.

**Present**

Trustees: Mike Pulizzi, Elizabeth Hacala, Abby Hafer, Rachel Field, Fahad Alden, and Robin Grace Silbert.

Other attendees: Dot Bergin, Bedford Citizen, Emily Mitchell, Selectboard liaison, Padma Choudry, Trustee Board candidate

Administration: Richard Callaghan, Library Director. Noreen O’Gara, Assistant Director.

The Chair asked if there were any public comments. The Director thanked the Board for the holiday treats sent to the staff.

**Secretary’s Report**

The December minutes were approved: Moved by Elizabeth, seconded by Robin. Ayes: Abby, Rachel, Fahad, Elizabeth, Robin, Mike: Vote 5-0-0.

Email from patron Thomas Keane complementing the library on the availability of study rooms and the helpfulness of the staff.

**Director’s Report**

The January Director’s Report was approved: Moved by Fahad, seconded by Rachel. Ayes: Fahad, Rachel, Elizabeth, Robin, Abby, Mike: Vote 6-0-0.

**Unfinished Business**

- COVID 19 status update: The Town gave each staff member two home COVID tests. Some area libraries were restricting hours due to the newest surge. The MBLC has reduced the hours open requirement for FY22 though this will not affect Bedford. Children’s Room programs will revert to virtual until the COVID cases begin declining.
- FY23 Budget: Richard reviewed the draft of the FY23 budget proposal. The budget is focused on salary line items and includes an increase for the library pages to meet the state minimum wage. The Board voted to approve the budget: Moved by Abby, seconded by Elizabeth. Ayes: Fahad, Rachel, Elizabeth, Robin, Abby, Mike: 6-0-0.
- Public printing review – extend current printing policy until June 2022 to collect more data.

**New Business**

- None

**Other Business**

- The Finance Committee meeting is on Thursday, January 13th at 7pm. Richard will send out the agenda and zoom link.
- The Town caucus – candidates for the Board of Trustees are Elizabeth, Abby, and Padma Choudry.

- Remote participation – a short discussion of the policy – need a quorum of members physically present – then online participation okay for other members depending on their individual situation.

Next Meeting: Tuesday February 8th, 2022

**Adjournment**

The meeting was adjourned at 7:52. Robin made a motion to adjourn the meeting and Abby seconded: Approved - Ayes: Fahad, Rachel, Elizabeth, Robin, Abby, Mike: 6-0-0.

*Meeting minutes are respectfully submitted by Fahad Alden.*

*Documents distributed during the meeting: Agenda, Director's Report, December minutes, December 2021 Expenditures, December 2021 Statistics, and a draft FY23 budget.*