

Bedford Free Public Library
Library Trustees Minutes for Tuesday, November 9, 2021
7:00 PM • Online Meeting via Zoom

Chair Mike Pulizzi called the meeting to order at 7:04.

Present

Trustees: Chair Mike Pulizzi, Abby Hafer, Alma Hart, Rachel Field, Fahad Alden, Elizabeth Hacala, Robin Grace Silbert. Other attendees: Dot Bergin, Bedford Citizen. Administration: Richard Callaghan, Library Director. Noreen O’Gara, Assistant Director.

The Chair asked if there were any public comments. None were forthcoming.

Secretary’s Report

The October minutes were approved: Moved by Elizabeth, seconded by Alma. Ayes: Rachel, Abby, Alma, Mike, Fahad, Elizabeth, Robin: Vote 7-0-0.

Director’s Report

- Richard, Noreen and Bob met with the town new recycling coordinator Liz Antanavica.
- There is a new exhibit for the community art wall: paintings by Sandra Satenig Aghababian.
- The HVAC has been changed over for the heating season. It is a bit of a process so we hope it is the last time before the new system is installed.

The November Director’s Report was approved: Moved by Abby, seconded by Robin. Ayes: Fahad, Rachel, Abby, Elizabeth, Alma, Mike, Robin: Vote 7-0-0.

Unfinished Business

- COVID 19 status update: no changes from the Board of Health.
- Public Printing discussion: More signs will be installed at the public computers to encourage patrons to print responsibly. We will have statistics on printer use in January so the board can discuss any possible changes to the policy.
- Plumbing issues: Three staff bathrooms have been repaired including a new water shutoff to the original section of the building. Mike will speak to Facilities Director Tassir Alani about the proposed touchless water fountains. Rachel suggested that the public bathrooms could use a refresh also.

New Business

- Library entrance/walkway repairs: Richard met with Dave Manugian from DPW and Taissir Alani from the Facilities Department to review the entryway in front of the main entrance. The concrete is deteriorating and needs repair. They will put in patches for the winter and do a larger concrete replacement in the spring. We also reviewed other areas of concern such as the walkway out to the parking lot.
- FY23 Budget: Richard is meeting with the Town Manager and Finance Director on Wednesday December 15th. A draft budget will be presented at the December Trustees meeting.

Other Business

- The Friends of the Library annual meeting will be Saturday December 4th at 10 am.
- The holiday book sale is on Saturday, December 11th. There will be limit on the number of patrons in the meeting room.
- Holiday hours update: the library will be closed on Friday December 24th and Friday December 31st.
- Elizabeth noted that the Town Caucus is on Tuesday, January 4th. It will be on the December agenda.

Next Meeting: Tuesday December 14th, 2021

Adjournment

The meeting was adjourned at 8:50 pm. Robin made a motion to adjourn the meeting and Rachel seconded: Approved 7-0-0.

Meeting minutes are respectfully submitted by Fahad Alden.

Documents distributed during the meeting: Agenda, Director's Report, October minutes, October2021 Expenditures and October 2021 Statistics.