

Bedford Free Public Library
Library Trustees Minutes for Tuesday, May 11, 2021
7:00 PM • Online Meeting via Zoom

Chair Mike Pulizzi called the meeting to order at 7:02 PM.

Present

Trustees: Chair Mike Pulizzi, Elizabeth Hacala, Robin Grace Silbert, Abby Hafer, Alma Hart, Fahad Ken Alden, Rachel Field. Other attendees: Emily Mitchell, Selectboard liaison, Erica Liu Finance Committee liaison, Dot Bergin, Bedford Citizen, Chelsea Conroy who recorded the meeting for public broadcast on Bedford TV.

Administration: Richard Callaghan, Library Director. Noreen O’Gara, Assistant Director.

The Chair asked if there were any public comments. Kathryn Clymer Knapp asked about the library’s reopening plan.

Secretary’s Report

The April minutes were approved: Moved by Elizabeth, seconded by Rachel. Ayes: Fahad, Rachel, Abby, Elizabeth, Alma, Mike, Robin: Vote 7-0-0.

Director’s Report

- Power outage due to a lightning strike knocked out the phone and computers systems for nearly a week. Staff used Chromebooks and the wireless network to keep services up and running. They systems were restored with the help of Dan Leahy from the Town and Cam McCassie from MLN.
- We have been receiving wet delivery bins through the delivery system. Materials have been damaged and staff has needed a great deal of extra time and work to straighten things out. Richard has been in touch with the Massachusetts Library System about solutions to the problem.
- The Town will extend vacation time usage so staff members will not lose any hours at the end of June.

The report approval was moved by Robin, seconded by Abby. Ayes: Fahad, Rachel, Abby, Elizabeth, Alma, Mike, Robin, 7-0-0

Unfinished Business

- Annual Town Meeting - review of library related articles. Video links to each article in the Bedford Citizen. Mike will make a statement on the Board’s endorsement of the name change.
- Contact Free Curbside Pickup is working well and the staff is working on the transition to reopening.
- Library reopening discussion - Use of the public computers and the study areas will begin on Thursday, May 13th. Browsing for patrons will begin June 2. The Sensusource Safespace occupancy monitors have been installed.
- Performance review of the Director - The review was approved by Abby and seconded by Rachel. 6-0-1- Fahad abstained as he was not on the board during the timeframe of the review. (This was moved to the end of the meeting)

New Business

- Peace Pole Project - The report approval was moved by Alma, seconded by Rachel.
Ayes: Fahad, Rachel, Abby, Elizabeth, Alma, Mike, Robin, 7-0-0

Other Business

Holiday Closing Schedule: The report approval was moved by Robin, seconded by Abby.
Ayes: Fahad, Rachel, Abby, Elizabeth, Alma, Mike, Robin, 7-0-0

- Next Meeting: Tuesday June 8th, 2021

Adjournment

The meeting was adjourned at 8:17 pm. Robin made a motion to adjourn the meeting and Alma seconded: Approved 7-0-0.

Meeting minutes are respectfully submitted by Alma Hart, Secretary.

Documents distributed during the meeting: Agenda, Director's Report, April minutes, April 2021 Expenditures, April 2021 Statistics, FY22 holiday schedule