

Bedford Free Public Library
Library Trustees Minutes for Tuesday, September 10, 2019
7:00 PM • Reference Room

The Trustees reviewed and signed bills. Chair Elizabeth Hacala called the meeting to order at 7:05PM.

Present

Trustees: Chair Elizabeth Hacala, Robin Grace Silbert, Alma Hart, Abby Hafer, Rachel Field, Dennis Ahern, and Mike Pulizzi. Other attendees: Erica Liu, Emily Mitchell and Dot Bergen.

Administration: Richard Callaghan, Library Director; Noreen O’Gara, Assistant Director.

The Chair asked if there were any public comments. None were forthcoming.

Secretary’s Report

The July minutes were approved. Rachel moved and Dennis seconded. Abby and Mike abstained.

Director’s Report

The Trustees reviewed the Director’s written report. Other matters discussed: Cost for the repair of the air conditioning system which will be split with the Facilities Department.

The report was moved by Abby, seconded by Alma, and approved unanimously.

Unfinished Business

- Charter and Bylaw Review Committee - Richard and Elizabeth reported on the review of all independent Boards.
- HVAC project update - Richard wrapped up the written report from the Town consultant recommending a new updated system. Pending approvals, (Capital Expenditure Committee, Annual Town Meeting) the project could begin in July with the new fiscal year.
- Outdoor Improvements - The Facilities Department will clean our gutters. Trim painting is being completed. Discussion of a wish list including planting flowers, perhaps daylilies, and murals on the retaining walls.

New Business

- Nashoba Learning Group /new page. Richard reviewed the library’s partnership with Nashoba to help their students experience the working world.
- EBook publishers - new purchasing restrictions. Richard reported from Minuteman meeting that some publishers (MacMillan and Blackstone) will not lend ebooks and eaudiobooks to libraries until 48 days after publication.

Other Business

- MBLC Trustee Orientation
- Friends of the Library Book Sale September 20-22. Member sale is Thursday 6:30. Friends will have a booth at Bedford Day.
- Appointments - Part time custodian.

Adjournment

Robin made a motion to adjourn the meeting and Mike seconded; it passed unanimously. The meeting was adjourned at 8:25 pm.

Meeting minutes are respectfully submitted by Alma Hart, Secretary.

Documents distributed during the meeting: Agenda; Director's Report, Statement of Expenditures for August 2019; the monthly Statistical Report for August 2019.