

Bedford Free Public Library
Library Trustees Minutes for Tuesday, June 11, 2019
7:00 PM • Reference Room

The Trustees reviewed and signed bills. Chair Elizabeth Hacala called the meeting to order at 7:05 PM.

Present

Trustees: Acting Chair Elizabeth Hacala, Robin Grace Silbert; Michael Pulizzi, Alma Hart, Rachel Field, and Dennis Ahern. Dot Bergin, Bedford Citizen, and Emily Mitchell, Town Selectman, also attended. Abby Hafer was absent.

Administration: Richard Callaghan, Library Director.

The Chair asked if there were any public comments. None were forthcoming.

Secretary's Report

The May minutes were approved. Mike moved and Robin seconded.

Director's Report

The Trustees reviewed the Director's written report. Additional topics: Richard clarified the merit review procedures for the board. The DPW will be using part of the parking lot on the week on June 25th to distribute the new recycling bins. It won't interfere with patron parking.

The report was moved by Alma, seconded by Dennis, and approved unanimously.

Unfinished Business

- Building & Systems Superintendent candidate search was successful. Bob Prescott, who lives in Bedford, has accepted the position and will start July 1st.
- Outdoor improvements - painting the front trim continues, the soffit outside the Children's Room was repaired, flowers have been planted thanks to the Garden Club, and DPW has delivered mulch.
- Discussion of upgrading the outdoor areas. Possibly replacing the existing teak benches with new steel, elaborately designed benches. Also possibly replacing the bike racks and setting them in a different position nearer to the building.

New Business

- Charter and Bylaw Review. No changes were requested.

Other Business

- MLN contract - FY20 contract was ready for the signature of the chair. Elizabeth signed the contract after a vote by the Trustees. Approval moved by Rachel, second by Robin.
- ALA Conference - Washington DC- the Director will be attending the annual conference at the end of the month.

Adjournment

Elizabeth made a motion to adjourn the meeting and Dennis seconded; it passed unanimously. The meeting was adjourned at 8:16 pm.

Meeting minutes are respectfully submitted by Alma Hart, Secretary.

Documents distributed during the meeting: Agenda; Director's Report, Statement of Expenditures for May 2019; the monthly Statistical Report for May 2019.