

**Bedford Free Public Library**  
**Library Trustees Minutes for Tuesday, June 11, 2019**  
**7:00 PM • Reference Room**

The Trustees reviewed and signed bills. Chair Elizabeth Hacala called the meeting to order at 7:05 PM.

**Present**

Trustees: Acting Chair Elizabeth Hacala, Robin Grace Silbert; Michael Pulizzi, Alma Hart, Rachel Field, and Dennis Ahern. Dot Bergin, Bedford Citizen, and Emily Mitchell, Town Selectman, also attended. Abby Hafer was absent.

Administration: Richard Callaghan, Library Director.

The Chair asked if there were any public comments. None were forthcoming.

**Secretary's Report**

The May minutes were approved. Mike moved and Robin seconded.

**Director's Report**

The Trustees reviewed the Director's written report. Additional topics: Richard clarified the merit review procedures for the board. The DPW will be using part of the parking lot on the week on June 25<sup>th</sup> to distribute the new recycling bins. It won't interfere with patron parking.

The report was moved by Alma, seconded by Dennis, and approved unanimously.

**Unfinished Business**

- Building & Systems Superintendent candidate search was successful. Bob Prescott, who lives in Bedford, has accepted the position and will start July 1<sup>st</sup>.
- Outdoor improvements - painting the front trim continues, the soffit outside the Children's Room was repaired, flowers have been planted thanks to the Garden Club, and DPW has delivered mulch.
- Discussion of upgrading the outdoor areas. Possibly replacing the existing teak benches with new steel, elaborately designed benches. Also possibly replacing the bike racks and setting them in a different position nearer to the building.

**New Business**

- Charter and Bylaw Review. No changes were requested.

**Other Business**

- MLN contract - FY20 contract was ready for the signature of the chair. Elizabeth signed the contract after a vote by the Trustees. Approval moved by Rachel, second by Robin.
- ALA Conference - Washington DC- the Director will be attending the annual conference at the end of the month.

**Adjournment**

Elizabeth made a motion to adjourn the meeting and Dennis seconded; it passed unanimously. The meeting was adjourned at 8:16 pm.

*Meeting minutes are respectfully submitted by Alma Hart, Secretary.*

*Documents distributed during the meeting: Agenda; Director's Report, Statement of Expenditures for May 2019; the monthly Statistical Report for May 2019.*