

Bedford Free Public Library
Library Trustees Minutes for Tuesday, May 14, 2019
7:00 PM • Reference Room

The Trustees reviewed and signed bills. Acting Chair Elizabeth Hacala called the meeting to order at 7:02 PM.

Present

Trustees: Acting Chair Elizabeth Hacala, Abby Hafer, Robin Grace Silbert, Michael Pulizzi, Alma Hart, Rachel Field, and Dennis Ahern. Dot Bergin from the Bedford Citizen, and Emily Mitchell, Town Selectman liaison, also attended.

Administration: Richard Callaghan, Library Director; Noreen O’Gara, Assistant Director.

The Chair asked if there were any public comments. None were forthcoming.

Secretary’s Report

There were two sets of minutes to be approved: the April 9th meeting and the special meeting April 30th to discuss the Director’s annual review. Rachel moved the minutes, and Robin seconded. The April 9th minutes passed unanimously.

Alma, Dennis and Abby were not present at the April 30th meeting, so they abstained from the approval vote.

Director’s Report

The Trustees reviewed the Director’s written report. The Director noted that all merit reviews were submitted to Town Hall. Noreen will be away from May 24th to June 17th.

The report was moved by Rachel, seconded by Abby, and approved unanimously.

Unfinished Business

- Study Rooms Project - white board problem fixed - very popular with patrons
- Building & Systems Superintendent candidate search - 60 applications; 4 finalists
- Outdoor improvements - fresh landscape stone installed in the front of the original building.

New Business

- Children’s Room truck program, August 10th, **Touch a Truck** - DPW, Police, Fire, Chip-In Farm, and other trucks will be available for the children to examine.

Other Business

- Holiday Closings FY19 accepted as amended with Thanksgiving date corrected to Nov. 28th.
- The retirement party for Ray Barry will be on Friday, May 31st from 1-2:30 pm in the meeting room.
- Appointments

Adjournment

Mike made a motion to adjourn the meeting and Rachel seconded; it passed unanimously. The meeting was adjourned at 7:35 pm.

Meeting minutes are respectfully submitted by Alma Hart, Secretary.

Documents distributed during the meeting: Agenda; Director's Report, Statement of Expenditures for April 2019; the monthly Statistical Report for April 2019.