

Bedford Free Public Library
Library Trustees Minutes for Tuesday, March 12, 2019
7:00 PM • Reference Room

The Trustees reviewed and signed bills. Acting Chair Elizabeth Hacala called the meeting to order at 7:00 PM.

Present

Trustees: Acting Chair Elizabeth Hacala, Rachel Field, Robin Grace Silbert; Michael Pulizzi, Abby Hafer, Alma Hart, and Dennis Ahern.

Administration: Richard Callaghan, Library Director; Noreen O’Gara, Assistant Director.

The Chair asked if there were any public comments. None were forthcoming.

Secretary’s Report

Rachel moved the minutes, and Robin seconded. The minutes passed six approved and one abstained.

Director’s Report

The Trustees reviewed the Director’s written report. In addition to the written report, the Trustees discussed:

- AARP has been busy helping patrons with taxes
- Noreen went to MLA Legislative Day.
- Annual problem with high school students parking in Library spaces. Police handed out 19 tickets. Robin suggested 1-hour parking spaces.
- Woburn’s Library will be reopening May 1st.
- Need to coordinate snow closures better with Town Manager. DPW has been very good at plowing Library
- Letter from Ray Barry giving notice of his retirement as Building and Systems Superintendent. It is our desire to retain this as a full-time position

The report was moved by Alma, seconded by Abby and approved unanimously.

Unfinished Business

- Finance Committee Meeting review - FY20 Budget Michael moved, Rachel seconded the Library budget as printed in the warrant. Passed unanimously.
- Study rooms project material being delivered March 21st
- Capital Projects Plan FY20 – funds (\$63k) for carpeting

New Business

- Annual Town Meeting - Monday, March 25, 7:00 pm - 34 articles

- HVAC Study – first assessment report received, anticipate costs could be seven figures total. Town goal is net zero energy use. 2021 is the anticipated start date if approved by Capital Committee and funded by Town Meeting. Original building will have the most challenges for the project.

Other Business

- Friends of the Library Spring book sale April 4-7. Middlesex Bank donated 15k to Friends.
- Appointments

Adjournment

Robin made a motion to adjourn the meeting and Abby seconded; it passed unanimously. The meeting was adjourned at 8:02 pm.

Meeting minutes are respectfully submitted by Dennis J. Ahern, secretary.

Documents distributed during the meeting: Agenda; Director's Report, Statement of Expenditures for February 2019; the monthly Statistical Report for February 2019, letter of resignation from Ray Barry; Information on Spring Trustee Orientation.