

Bedford Free Public Library
Library Trustees Minutes for Tuesday, June 12, 2018
7:00PM • Trustees Room

The Trustees reviewed and signed bills. Emily Mitchell, Chair called the meeting to order at 7:05 P.M.

Present

Trustees: Emily Mitchell, Chair, Rachel Field, Elizabeth Hacala, Robin Grace Silbert, Michael Pulizzi, Dennis J. Ahern; Absent Abigail A. Hafer.

Administration: Richard Callaghan, Library Director; Noreen O’Gara, Assistant Director;
Guests: Dot Bergin, *The Bedford Citizen*.

The Chair asked if there were any public comments. None were forthcoming.

Secretary’s Report

Elizabeth moved the minutes, and Michael seconded. The minutes passed unanimously.

Director’s Report

The Trustees reviewed the Director’s written report. In addition to the written report, the Trustees discussed:

- Richard is going to the American Library Association conference in New Orleans
- Best Bees checked our hive and the colony is doing well. Best Bees charges \$1,200 for the year (Zuckerman Fund) to maintain the hives and will replace the bees if the colony collapses.
- The Library no longer has a public pay phone.
- Choice of public access computers for the Library was discussed.

Acceptance of the report was moved by Rachel, seconded by Robin and approved unanimously.

Unfinished Business

- Elizabeth moved and Robin seconded approval of the Director’s performance appraisal. Approved unanimously.
- Michael moved and Rachel seconded approval of the Internet Policy as revised. Approved unanimously.
- Michael moved and Robin seconded approval of the Behavior Policy as revised in regard to use of cell phones. Approved unanimously.
- Charles S. Hume Fund
The money from the auction of the Bowie knife has been received and placed in a new Library Corporation account.

- Space planning/Study rooms project
Staff is working with KI International to consider options to develop study spaces. It was moved by Michael and seconded by Robin to move ahead with seeking proposals.

New Business

- Trustee officer start date
Elizabeth moved and Emily seconded to move the election of officers to the meeting immediately after the March Town election.
- Town bike share program
Proposed bike share program is seeking to have bikes available at the Library. The program is scheduled to start in mid-July.

Other Business

- MLN contract FY19
Emily signed contract
- Step Raises and Appointments
None

Next Meeting: Tuesday, July 10th, 2018. There will be no meeting in August.

Adjournment

Elizabeth moved to adjourn the meeting and Robin seconded; it passed unanimously. The meeting was adjourned at 8:19 p.m.

Meeting minutes are respectfully submitted by Dennis J. Ahern, secretary.

*Documents distributed during the meeting: Agenda; Director's Report, Statement of Expenditures for **May** 2018; the monthly Statistical Report for **May** 2018; draft Internet policy*